

ICAR-INDIAN INSTITUTE OF OILSEEDS RESEARCH  
RAJENDRANAGAR, HYDERABAD – 500 030

F.No: IIOR/Hostel/2023

Date: 16.02.2024

OFFICE ORDER

Approval of Director, ICAR-IIOR, Hyderabad is hereby conveyed for fixing of Room Rent for the Jyothi Hostel as detailed below with immediate effect.


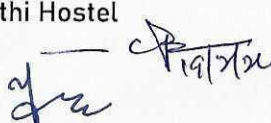
S.No.	Category	AC Room	Suite
		X class city (Rs.)	X class city (Rs.)
1	Serving & retired officers of NARS (ICAR/SAU) on <b>private</b> visit	500	800
2	Serving & retired officers of NARS (ICAR/SAU) on <b>official</b> visit	750	1,500
3	Serving officers of Central/State/Autonomous organizations/ PSUs on official or private visit	1,000	2,000
4	Private visitors i.e., other than ICAR, SAUs, Central or State Govt. etc.	1,500	2,500
5	Foreign visitors (SAARC Nation)	3,000	3,500
6	Foreign Visitors (Other than SAARC Nations)	4,000	4,500

*"Room rent mentioned above are per bed (double bed of approx. (6ft x 6ft size) per day charges. In case of single bed, it will be halved and dealt accordingly. Payment shall be strictly charged on bed basis only and not person basis"*

This issues with the approval of the Director.

  
ADMINISTRATIVE OFFICER

Distribution to:

1. Dr. P. Madhuri, Computer Applications - with a request to kindly upload the same in IIOR Website and mail for information of all.
2. The Sr. Finance & Accounts Officer, IIOR, Hyderabad - for  19/2/24
3. The Officer-in-charge, Jyothi Hostel
4. The Hostel Care Taker
5. PS to Director/PA to SAO  19/2/24
6. Guard File

*kindly mail soft copy of the same. leads 19/2/24*

**Terms & conditions for booking of accommodation at Jyothi Hostel,  
ICAR-IIOR, Hyderabad**

1. Submission of a copy of a valid identity card is a must for all the guests seeking accommodation in the guest house to ascertain their identity.
2. Check out time is 24 hours.
3. Allotment of rooms in the Guest House shall be on first come first serve basis. However, preference will be given for ICAR/DARE officials coming on official visit.
4. Booking for guests will be done/approved by the Director/AO.
5. Allotment can be cancelled/shifted in case it is required for VIP use/exigency.
6. The room rent charges shall be applicable as per the status of the guest staying in the Guest House and not as per the status of the officer who has booked the accommodation. i.e. if any ICAR/DARE employee booking an accommodation for a private person, charges will be as applicable to PRIVATE VISITOR and not ICAR CHARGES.
7. Dependent family members of ICAR/DARE employees –spouse and children can be treated within the category of ICAR employees (personal visit) for the purpose of charging tariff. The dependent family members has to furnish the copy of the identity card of the ICAR official, she/he related to. This facility will not be available for Non-ICAR employees, they will be charged as per their actual category, as detailed at point No. 6.
8. VIP guests of the Ministers of Agriculture (Union as well as the State) and the Director General, ICAR will be charged as ICAR Official category rates, only when a written request is received from their offices, or else they will be charged as per their actual category, as detailed at point no. 6.
9. Maximum continuous stay in the Guest House would be for a period of 15 days, subject to availability. This can be reviewed on case to case basis by the Director.
10. To avoid inconvenience, request for allotment of accommodation should be sent well in advance or at least 2 days in advance on the prescribed application format through email.
11. Liquor/smoking is strictly prohibited in the Guest House rooms/lobby.
12. Pets are not allowed in the Guest House.
13. Some rooms may be kept reserved with the Caretaker for priority allotments.