

ICAR-INDIAN INSTITUTE OF OILSEEDS RESEARCH
RAJENDRANAGAR, HYDERABAD-500 30

F.No.20-16/2014/FMS/Misc.

Date:05.04.2024

WALK-IN-INTERVIEW

Walk-in-interview will be held on 29.04.2024, 30.04.2024 & 01.05.2024 at ICAR-Indian Institute of Oilseeds Research, Rajendranagar, Hyderabad for the Temporary posts of Young Professional- II (Three) on a consolidated pay of Rs.42000.00 (fixed) and Young Professional-I (Two) on consolidated pay of Rs.30000.00(fixed) per month respectively initially for a period of one year.

Sl.No.	Position	Posting at
1.	Young Professional-II on 29.04.2024	Administration & Social Science
2.	Young Professional-II & I on 30.04.2024	Stores
3.	Young Professional –I on 01.05.2024	AKMU cell

Details of qualification, job requirement as per Annexure-I & II

Terms and Conditions:

1. The positions are purely temporary and on contractual basis. The services on the above positions will stand terminated automatically after the expiry of the tenure/contract period (Project/ Scheme) or subject to requirement of the services of the Young Professionals in the organization and satisfactory as indicated in the offer/letter after selection or till further orders from the council in this regard.
2. The selected candidates have no right for absorption/regular appointment in ICAR-IIOR.
3. The leave and other benefits, if any, will be governed as per existing norms of the Council guidelines.
4. The appointment will be subject to the conditions that the candidate is declared medically fit for the service by the medical authority i.e. Civil Surgeon/Chief Medical Officer.
5. In case the candidate after appointment & joining wish to resign from the position before expiry of contract, he/she has to submit a note giving one month of time or should deposit one month pay in view of immediately relieving.
6. Leave and other terms & conditions of the service will be governed by the relevant rules and orders from time to time by ICAR.
7. The candidate should ensure their eligibility for the post before applying. Only those candidates having the educational qualification will be called for the Interview.
8. No TA/DA will be paid to the candidates for attending the interview/test and/or joining the position etc.
9. 'No objection certificate' and experience certificate (as the case may be) have to be submitted by the candidates from the present employer, if the candidate is employed elsewhere at the time of interview.
10. The application should be accompanied with certified copies of all related documents.
11. The candidates must bring with them all original certificates for verification at the time of Interview.
12. Age will be reckoned from the date of interview.
13. ICAR-IIOR reserves the right to increase/decrease the number of vacancies as per requirement.
14. The Income tax or other tax liable to be deducted as per the prevailing rules will be deducted at source before effecting payment of month of salary.
15. If any candidate is found to have submitted false claim at later stages, his/her candidature will be summarily rejected and no correspondence will be entertained in this regard.
16. Canvassing in any form will liable to disqualify the candidature.

17. Engagement of Young Professionals shall be regulated as per ICAR O.M. No. Agril.Edn./1-06/2020-A&P dated 04-122020.
18. The applications in the prescribed Performa (enclosed) must be submitted in single PDF file on the given e-mail (application received other than this email id will not be entertained and institute will not be responsible for this error).
19. The decision of the Director, ICAR-IIOR, Rajendranagar, Hyderabad-30 will be final and binding in all respects.

The candidates are advised to visit the Institute's website regularly for any further update.

ADMN.OFFICER
For Director

Circulation to:

1. Notice Board IIOR.
2. The Directors/Project Directors of all Research Institutes under ICAR of Hyderabad.

FORMAT OF APPLICATION
ICAR-INDIAN INSTITUTE OF OILSEEDS RESEARCH
RAJENDRANAGAR, HYDERABAD-5000 30

Affix
Photograph

APPLICATION FOR THE POST OF YOUNG PROFESSIONAL- I (Section _____)

1.	Name in full (In Block letters)				
2.	Father's/Husband's Name				
3.	Nationality				
4.	Date of Birth				
5.	Age(as on closing date for submission of application)				
6.	Sex (Male/Female)				
7.	Present Address				
8.	Corresponding postal address with Mobile Number				
9.	Whether belongs to SC/ST/OBC/PH/ExServiceman (If yes, state name of Caste & enclosed attested copy of the caste certificate from a Gazetted Officer				
10.	Educational Qualifications				
Sl.No.	Name of the Examination	University/Board	Year of passing	Grade/Division & % of marks in aggregate	Subjects

(PTO)

11.. Details of Experience, if any (Particulars of all previous and present employment)

Sl.No.	Organization	Post held	Period		Scale of pay/Consolidated pay	Nature of duties performed
			From	To		

12. Any other relevant information: I hereby declare that all the particulars furnished above are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after interview/selection, my candidature is liable rejected. I shall be bound by the decision of the Director, ICAR-IIOR, Hyderabad.

Signature of the Candidate

Date:

FORMAT OF APPLICATION
ICAR-INDIAN INSTITUTE OF OILSEEDS RESEARCH
RAJENDRANAGAR, HYDERABAD-5000 30

Affix
Photograph

APPLICATION FOR THE POST OF YOUNG PROFESSIONAL- II (Section_____)

1.	Name in full (In Block letters)				
2.	Father's/Husband's Name				
3.	Nationality				
4.	Date of Birth				
5.	Age(as on closing date for submission of application)				
6.	Sex (Male/Female)				
7.	Present Address				
8.	Corresponding postal address with Mobile Number				
9.	Whether belongs to SC/ST/OBC/PH/ExServiceman (If yes, state name of Caste & enclosed attested copy of the caste certificate from a Gazetted Officer				
10.	Educational Qualifications				
Sl.No.	Name of the Examination	University/Board	Year of passing	Grade/Division & % of marks in aggregate	Subjects

(PTO)

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11. Details of Experience, if any (Particulars of all previous and present employment)

Sl.No.	Organization	Post held	Period		Scale of pay/Consolidated pay	Nature of duties performed
			From	To		

12. Any other relevant information: I hereby declare that all the particulars furnished above are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after interview/selection, my candidature is liable rejected. I shall be bound by the decision of the Director, ICAR-IIOR, Hyderabad.

Signature of the Candidate

Date:

Young Professional-II (Social Science) POSITION-I**Essential Qualifications:**

Post Graduate in M.Sc. (Ag.) with specialization in Agricultural Extension/Agronomy/Soil Science/ Agricultural Economics/Entomology or any other discipline in Agricultural Sciences.

OR

Post Graduation in Social Sciences with NET qualification.

Desirable Experience:

1. Experience of working in oilseeds
2. Experience of working with farming community.
3. Fluency with working on computers
4. Should be familiar with the usage of conventional and functional tools
5. Familiar to speak, read and write in Hindi, Telugu and Kannada besides English.

Job Description:

- a) Assist in planning conduct and monitoring of demonstrations in farmers' fields in Telangana, Andhra Pradesh, Karnataka and Maharashtra.
- b) To coordinate and assist in conduct of Gram sabhas / kisan ghostis / fields days, exhibitions/ farmer field schools and related activities in selected villages.
- c) To collect primary level socio-economic data from the sampled farmers in the above states.
- d) To tabulate the data and assist in analysis and report writing.
- e) To coordinate with different district level agencies/ NGO's / SHG's and farmer groups on conduct of customized training programmes.
- f) To attend to any other works assigned from time to time.

Emoluments: Rs.42,000 (fixed) per month.

Young Professional-II (Administration)**Essential Qualifications:****YP-II (IT): POSITION-I**

Graduates with at least 60% marks in Computer Application/Information Technology/Computer Science/Artificial Intelligence/Operating Systems/Software Engineering/Computer Graphics with One-year experience in the relevant field.

OR

Masters in Computer Application/Information Technology/Computer Science/Artificial Intelligence/Operating Systems/Software Engineering/Computer Graphics.

Desirable Experience:

Ability to understand and operate office automation packages like payroll, bill processing, Purchases, Finance and Accounts, knowledge in handling databases preferably SQL and operating user interfaces, working knowledge on Oracle and Java platforms and good communication skills to coordinate with the staff and software vendors Knowledge and experience on MIS/FMS system, PFMS, E-office, Uploading of information in CPP Portal and GEM (e-marketing)-

Job Description:

- a) Assisting to the Institute MIS-FMS Nodal Officer in assigning the role of Institute employees in the system as and when existing/new responsibility changes assigned.
- b) Providing User ID and Password to employees and managing the same and coordinating with IBM support team.
- c) Providing the training on transaction in the system for bills processing
- d) Providing hands on/short training session or regular basis to the employees on FMS/MIS, PFMS, E-Office, CPP Portal and GEM (E-marketing) and other computer based programmes applicable to the day to day official work.
- e) Any other works assigned by the Competent Authority from time to time.

Emoluments: Rs.42,000 (fixed) per month.

Young Professional-II (Stores)**Essential Qualifications:****YP-II (IT): POSITION-I**

Graduates with at least 60% marks in Computer Application/Information Technology/Computer Science/Artificial Intelligence/Operating Systems/Software Engineering/Computer Graphics with One-year experience in the relevant field.

OR

Masters in Computer Application/Information Technology/Computer Science/Artificial Intelligence/Operating Systems/Software Engineering/Computer Graphics.

Desirable Experience:

Ability to understand and operate office automation packages like payroll, bill processing. Purchases, Finance and Accounts, knowledge in handling databases preferably SQL and operating user interfaces, working knowledge on Oracle and Java platforms and good communication skills to coordinate with the staff and software vendors Knowledge and experience on MIS/FMS system, PFMS, E-office, Uploading of information in CPP Portal and GEM (e-marketing)-

Job Description:

- a) Assisting to the Institute MIS-FMS Nodal Officer in assigning the role of Institute employees in the system as and when existing/new responsibility changes assigned.
- b) Providing User ID and Password to employees and managing the same and coordinating with IBM support team.
- c) Providing the training on transaction in the system for bills processing
- d) Providing hands on/short training session or regular basis to the employees on FMS/MIS, PFMS, E-Office, CPP Portal and GEM (E-marketing) and other computer based programmes applicable to the day to day official work.
- e) Any other works assigned by the Competent Authority from time to time.

Emoluments: Rs.42,000 (fixed) per month.

Young Professional –I (Stores)**Essential Qualifications:****YP-I (IT): POSITION-I**

Graduates with at least 60% marks in Computer Application/Information Technology/Computer Science/Artificial Intelligence/Operating Systems/Software Engineering/Computer Graphics with One-year experience in the relevant field.

Desirable Experience:

Working knowledge in MS word and MS Excel, PFMS, E-office and GeM Portal. Good communication skills to coordinate with staff, support teams of FMS/MIS, PFMS and E-office and GeM portal for issue resolution

Job Description:

- a) Assisting the Institute MIS-FMS Nodal Officer in assigning the role of Institute employees in the system as and when existing/new responsibility changes assigned.
- b) Providing User ID and Password to employees and managing the same and coordinating with IBM support team.
- c) Assisting, Office staff in doing transaction in the system for bills processing
- d) Providing hands on/short training session or regular basis to the employees on MS/MIS, PFMS, E-Office, CPP Portal and GEM (E-marketing) and other computer based programmes applicable to the day to day official work.

Emoluments: Rs.30,000 (fixed) per month.

Young Professional –I (AKMU)

Essential Qualifications:

YP-I (IT) Position- 1

Graduates with at least 60% marks in Computer Application/Information Technology/Computer Science.

Desirable Experience:

- Ability to identify and resolve LAN / Internet issues in coordination with ISP.
- Experience in the field of networking / organizing web based meetings.
- Handling web servers and Firewalls.
- Experience in Open source software's/applications.
- Knowledge in updating CMS based websites.
- Experience in handling E-governance applications.

Job Description:

- Resolve the issues related to LAN/Internet connectivity
- Trouble shooting the issues related to printers, computers and UPS.
- Trouble shooting the issues related to Operating systems, antivirus and MS-office.
- Assist the staff of IIOR on regular basis in working with the applications like MIS-FMS, E-Office, ICAR mail, eHRMS 2.0, SPARROW and other computer based programmes applicable to the day to day official work.
- Supporting AV/web based meetings.

Emoluments: Rs.30,000 (fixed) per month.